

Pinewood PAC Meeting  
May 19, 2015  
Minutes

- I. Call to order  
Everyone welcomed
- II. Adoption of Minutes of Previous Meeting-
  - a. April 21, 2015  
Rakhi Vassa, Kerina Seder
- III. Reports of Officers
  - a. Chair Report
    - Bingo Huge Success - great atmosphere; highest grossing event yet. Looking for next Co-ordinator for 2016.
    - Playground is finally arriving this week. It has been a long road of fundraising and thank you to the playground committee.
  - b. DPAC Report
    - DPAC Social was week of Mother's Day.
    - Diane Turner, superintendant, is excited about an increase in enrolment for the District.
    - Dinae Turner is planning a reflection on the "Vision" that exists within the schools and hopes to get parents involved.
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  - c. Treasurer's Report
    - Financial Statement Provided for everyone to peruse. Budget to follow later in meeting.
- IV. Principal's Report – Cathy Hussey
  - Loved Family Fun Night - the energy and atmosphere was mind blowing
  - Thrilled to see the Playground going in
  - Enrollment for 2015/2016 is at 255 as of now. Will be having 11 Divisions in the School
  - Mr. Nielsen is leaving the school to be the V.P at Jarvis Elementary
- V. Committee Reports
  - a. Zumba - June 5th - Theme is "Fiesta". \$15/Adults \$10/Kids \$40/family for 2 adults and 2 kids
  - b. Neufeld Farms went out last week. Due back May 28th and delivery is early to mid June.
  - c. Friday May 22 is last hot lunch and then M and M Meats is here for Sports Day on Friday, June 12.
  - d. New Hot Lunch RULE: if a student's hot lunch has not been paid for by the cutoff, the hot lunch will be canceled and the family will be notified. Notice went home today

regarding this change in policy. The policy needs to be in place as we are beginning to accumulate unacceptable levels of "accounts payable"

VI. Playground Report - more than 40 volunteers lined up . Tools are all arranged via Home Depot. We seem to be within \$500 of the final budget from Habitat. Ribbon Cutting - Grand Opening is June 17th and will begin at 9:30am. Entire community is invited. The event will be 45 minutes tops. Choir will sing.

VIII. Emergency Preparedness - Earthquake Drill went well. Plans are being made for updating the comfort bins for 2015/2016.

IX. New Business:

1. Welcome to AGM. Existing Positions Resigned. Open the floor to nominations for the **Executive Positions**

- a. DPAC - Elaine Owsnett - nominated by Tracy Gibbons 2nd: Tina Jansen. Unanimous. Carried
- b. CHAIR: Lana Findlay - nominated by Mellissa M. 2nd: Mark Chalmers. Unanimous. Carried
- c. VICE- CHAIR: Tracy Gibbons - nominated by: Mellissa M. 2nd: Kerina. Unanimous . CARRIED
- d. TREASURER - Tina Jansen - nominated by Lana F. 2nd: Mark Chalmers. Unanimous. CARRIED
- e. MEMBER AT LARGE: Mark Chalmers - nominated by Rakhi Vassa 2nd: Kerina Seder. UNANIMOUS. CARRIED
- f. SECRETARY: Chris Tarasoff - nominated by Tracy Gibbons 2nd: Melissa McDaniel. UNANIMOUS. CARRIED

**COMMITTEES:**

A. **FUND RAISING:** Mellissa McDaniel, Elaine Owsnett, Kerina Seder, Jen Dosil, Tracy Gibbons, Gulistan Karademir

B. **HOT LUNCH:** Kerina Seder will continue to manage the Website, write up, handouts, and payment (back end). She is requesting new members to do the setup with the vendors, place the food orders (vendor, dairyland, costco), attend Hot Lunch handouts. Kim Savage will take on the administrative piece that Kerina is handing off. Still need at least 1 person to commit to being here at the Hot Lunch. Gulistan Karademir will commit as often as possible to team with Kim and Kerina to organize.

C. **FAMILY FUN NIGHT** - Need Co-ordinator. Tracy to write up Volunteer Description to send out to the school

D. **EMERGENCY PREPAREDNESS** - Mark Chalmers willing to stay on. Chris Tarasoff to follow up with husband regarding helping on this committee. The job involves going through comfort bins in each classroom and making sure correct names and

photos are in the bins, as well as non-expired food. Also, go through Emergency Bins and making sure food is safely stored. Advising PAC of updates and fixes required within the bin.

**E. SICK ROOM - SHEET WASHING.** Julia Prinja

**F. Opportunities for Self Esteem workshops** through Saleema Noon’s company. “I”girl and “I”boy.

**G. Welcome Back BBQ** - Mellissa McDaniel has agreed to organize. in conjunction with Open House/Meet the Teacher. Date has been set for September 17, 2015  
**BUDGET 2015/2016**

**Gaming Account**

Life Skills Programming (Anti Bullying, Parent Education)	2250
Arts Performances	1000
Cross Country Club	300
Field Trips @\$10 per student (255)	2550
Grade 6 First Aid Training	800
Grade 7 Camp @ \$75 per student (36)	2700
Safe Teen Program	700
School wide Enrichment Programs (Dance, Athletics)	2000
Sports Equipment	3000

Votes for: 20 Votes Against: 0

**GENERAL ACCOUNT**

Author Visit	500
Classroom support @\$150/ Division	1650
District PAC	75
Emergency Bin Supplie	100
Grade 7 Luncheon @ \$5 per student (35) + 5 teachers	205
Home Reading Program	365

Library, LA, ESL @ \$100 each	300
Library Books	\$1000
PAC Meetings - babysitting - 10 @ \$20	200
IPADs (5)	\$2500
Playground Contingency	2000
School Equipment (Projectors etc.)	700
Student Hardship Fund	500
Teacher's Appreciation Luncheon	150

**VOTES FOR: 22 AGAINST: 0**

Meeting Adjourned at 8:30pm by Rakhi Vassa and Kerina Seder